



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

INFORMATIONAL LETTER NO.1429

DATE: October 17, 2014

TO: All Iowa Medicaid Providers (Excluding Individual Consumer Directed Attendant Care)

From: Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

RE: Provider Enrollment Application Fee

EFFECTIVE: January 1, 2015

Consistent with Medicare requirements, the IME will require an application fee for newly enrolling and re-enrolling organizational providers effective January 1, 2015. As defined by 42 CFR 455.460, an application fee will be required with initial applications for new enrollment, applications for a new practice location, and any re-enrollment. Organizational providers will be required to pay the application fee before the application can be processed.

The application fee is not required when enrolling individual providers in Medicaid or providers who have already paid the fee to Medicare, another state's Medicaid or CHIP program.

The Centers for Medicare and Medicaid Services (CMS) sets the application fee amount, which may be adjusted annually.

Should the application fee prove to be a hardship for the provider, CMS may agree to waive the fee through an exemption request which must include the impact that payment of the application fee will have on beneficiary access to care. The final decision to waive the application fee will be made by CMS.

The IME will provide more information as we move closer to implementation.

If you have any questions, please contact the IME Provider Services Unit at 1-800-338-7909, locally in Des Moines at 515-256-4609 or by email at imeproviderservices@dhs.state.ia.us.